

Summary of Application (GRANT)

Name of Premises	Shadow Bridge Brewery	Type of Application	Grant
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Point Number	Detail	Action
1	Supply of Alcohol On and Off the Premises: Sunday to Thursday, 09:00 hours to 20:00 hours Friday, 09:00 hours to 21:00 hours Saturday, 09:00 hours to 22:00 hours	
2	Live Music Indoors and Outdoors: Saturday, 12:00 hours to 20:00 hours Sunday, 12:00 hours to 18:00 hours	
3	Recorded Music Indoors and Outdoors: Sunday to Friday, 09:00 hours to 18:00 hours Saturday, 09:00 hours to 20:00 hours	
4	Although the applicant has applied for recorded music from 17:00hrs to 23:00hrs, The Live Music Act 2012 states that no licence permission is required for: <ul style="list-style-type: none"> Any playing of recorded music between 08:00hrs and 23:00hrs on any day on premises authorised to sell alcohol for consumption on those premises, provided the audience does not exceed 500. This means that any premises licensed to sell alcohol for consumption on that premises is automatically entitled to play recorded music until 23:00hrs.	
5	Staff will be trained in licence activities	
6	Will operate a challenge 25 policy	
7	Training will be in other applicable areas to ensure smooth running.	
8	There will be a working camera and alarm system, connected to 3 people's mobile phones.	
9	It will be locked up upon a night and all put away.	
10	The premises will be kept clean and tidy with everything kept in its place.	
11	All COSHH and HALLAP and other things will be adhered to.	
12	Customers not following rules will be barred.	
13	Numbers to events will be restricted to what is reasonable.	
14	Children will not be allowed in unaccompanied.	

Summary of Representations/Conditions Requested (Responsible Authorities)

Point Number	Detail	Action
15	Appendix C Humberside Police have made representation with regards to CCTV conditions are not sufficient on the application. Events that a risk assessment will have to completed. The recording of incident expanded. Staff training. Challenge 25 and for sales and online sales. Staff training. Outdoors events and having a designated area and out containers.	
16	<p><u>The Prevention of Crime and Disorder</u></p> <p>CCTV – After a CCTV system is installed and will be operated in accordance with the codes of practice attached to this application. The responsible person is the ‘Designated Premises Supervisor’.</p> <ul style="list-style-type: none"> • Any CCTV system will need to be registered in accordance with the Data Protection Act and warning signs displayed in public areas of the premises. • There shall be sufficient cameras to cover those areas that are not easily supervised from the bar/sales counter, including outside areas where it is intended to conduct licensable activities. The police licensing officer can be consulted as to location of cameras. • A monitor should be placed in such a position so as to be viewed by staff working in the sales area of the premises. • The system must be capable of continuously recording in colour, providing real time pictures of evidential quality in all lighting conditions, and copies of such recordings shall be retained for a period of not less than 28 days. • Any system installed should be capable of producing copies of recordings on site. • Copies of recordings shall be provided on request to a person under the direction and control of the Chief Constable or an officer of North Lincolnshire Council at no cost. • The designated premises supervisor will be responsible for the operation of the system and shall ensure that it is maintained in accordance with these codes of practice and must ensure an appointed member of staff is capable of downloading CCTV footage in a recordable format at all times the premises are operating. • Records of maintenance of the CCTV system shall be kept by the person responsible and the system shall be maintained in working order and checked weekly. Records of any maintenance/weekly checks shall be endorsed by signature by the DPS or other 	

	<p>responsible named individual, and actions taken must be recorded. The record shall be produced on request to a person under the direction and control of the Chief Constable or an officer of the local authority on production of their identification.</p> <ul style="list-style-type: none"> • Cameras must be positioned to view all access to and egress from the premises (including fire exits) and all areas where the sale of alcohol occurs. • Recordings must be made of each trading period conducted at the premises and must be correctly time and date marked. • An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or a Police Licensing Officer, which will record the following: <ul style="list-style-type: none"> - all crimes reported to the venue - all ejections of patrons - any complaints received - any incidents of disorder - all seizures of drugs or offensive weapons - any refusal of the sale of alcohol - any visit by a relevant authority or emergency service. • Staff training will be given to all staff working at the premises. Such training shall be documented and recorded in a book/folder kept solely for that purpose. It will record the date and names of those trained and the person providing it. All present shall sign the book. The frequency of the training shall be a minimum of once every six months. The training shall cover all aspects of the responsible sale of alcohol (Licensing objectives, Premises licence conditions, age verification, how to detect proxy sales, consequences of underage sales etc) and conflict management. The book will be available to be viewed on demand by either an officer of the Local Authority or an officer under the direction and control of the Chief Constable. 	
17	<p><u>Public Safety</u></p> <ul style="list-style-type: none"> • Events - When events are held at the premises, a thorough risk assessment will be completed for the use of Polycarbonate or crushable glassware and decanting of all bottles. Polycarbonate or crushable glassware will also be used upon the request of Humberside Police or the Local Authority. • The premise licence holder/DPS/Duty Manager shall ensure that there is an adequate risk assessment of the need for SIA door supervision at the premises during events and shall provide door supervision in accordance with that risk assessment. Such an assessment shall be written down and kept at the 	

	<p>premises and be available for production on demand by a person under the direction and control of the Chief Constable or an officer of North Lincolnshire Council.</p> <ul style="list-style-type: none"> • Outdoor - The DPS shall ensure that any outdoor area is appropriately identified with barriers and monitored frequently to control the removal of open containers of alcohol from the premise, and that patrons are consuming alcohol in the designated area. • Sales - Any alcohol that is sold unopened or in a sealed container with the intention of consumption away from the premises must not be consumed in the premises or in any outdoor drinking area attributed to the premises. • External lighting will be on during operational hours. 	
18	<p><u>The Protection of Children from Harm</u></p> <ul style="list-style-type: none"> • Challenge 25 shall be implemented and a proof of age policy is to be applied with the accepted means of proof of age being: <ul style="list-style-type: none"> - Passport - Photo Driving Licence - A recognised valid photo-id card bearing the PASS hologram - Any future accredited and accepted proof of age, as defined by Humberside Police - Signs shall be displayed stating that the premises operates a Challenge 25 Policy. • Children under 16 will only be granted entry if accompanied by a responsible adult. Adults must be responsible for children at all times • The premises licence holder/designated premises supervisor will adopt an age verification policy throughout the whole process of operation, so that at any time, if customers are not able to prove they are 18, then the supply of alcohol will be refused by any online/email/telephone order facility and also on delivery. • On delivery of any items of alcohol previously ordered, either directly by the premises licence holder, employees of the premises licence holder, or via a third party courier, a Challenge 25 rule will be adopted, so that if on request, acceptable photographic documents cannot be produced to prove the date of birth of the purchaser, or those taking delivery of orders on behalf of the purchaser, then the delivery will be refused outright, and the alcohol returned to the licensed premises. • Deliveries of alcohol will not be made where there is no one present to accept the delivery. 	

19	Appendix D The Licensing Authority have made representation with regards to the four Licensing objectives, namely Prevention of Crime and Disorder, Prevention of a Public Nuisance, Public Safety and Protection of Children from Harm. The application refers to the number of measures that the applicant wishes to include, however these statements are considered vague and do not uphold the licensing objectives. Representation has been made to consider appropriate conditions.	
20	Appendix E Trading Standards have no objections.	
21	Appendix F Humberside Fire & Rescue find the application acceptable.	

Summary of Statutory Guidance Issued under s182 of The Licensing Act 2003

Point Number	Detail	Action
22	Prevention of Crime and Disorder – pages 6 to 7	
23	Public Safety – page 7	
24	Public Nuisance – pages 9 to 10	
25	Protection of Children from Harm – pages 10 to 12	

Summary of North Lincolnshire Council's Licensing Policy

Point Number	Detail	Action
26	Prevention of Crime and Disorder – pages 33 to 42	
27	Public Safety – pages 43 to 49	
28	Prevention of Public Nuisance – pages 50 to 55	
29	Protection of Children from Harm – pages 56 to 62	